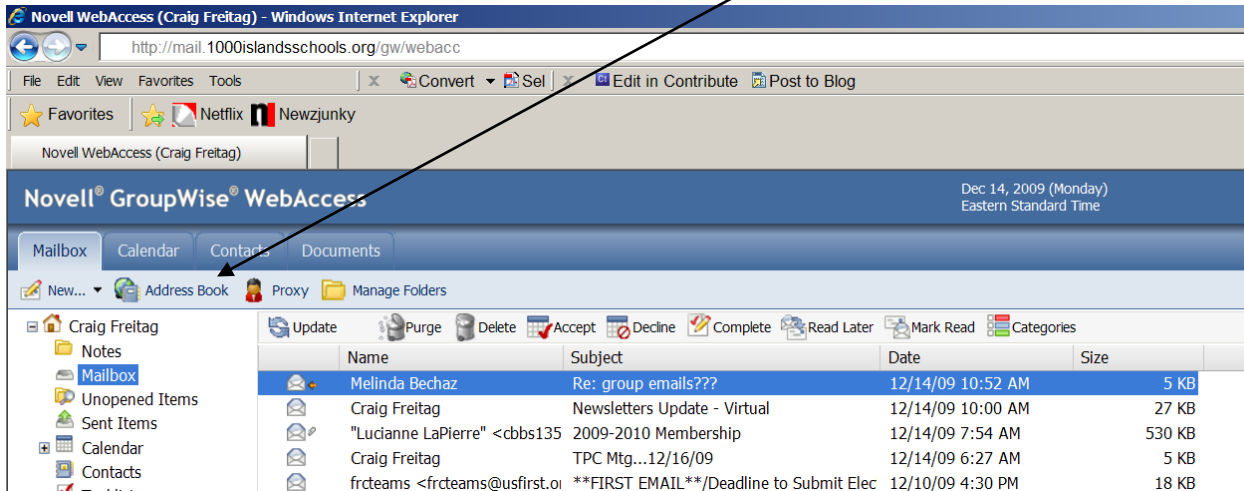
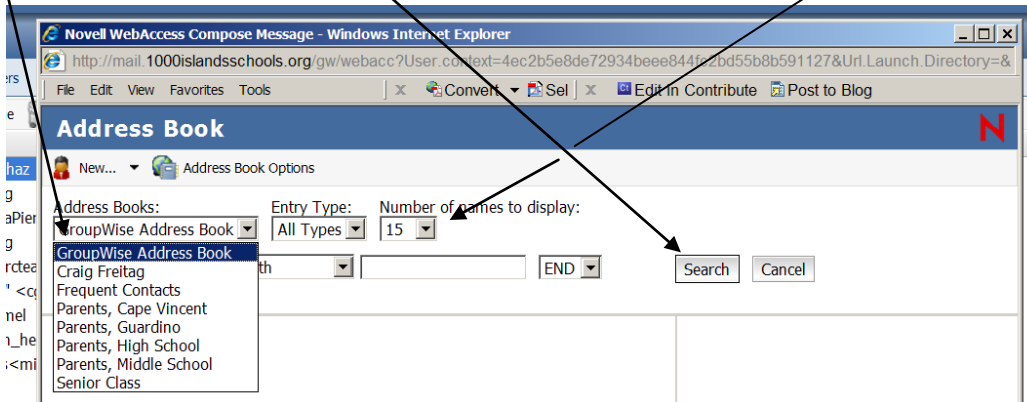



## Adding Contacts to a Group

1. Go to our website ([www.1000islandsschools.org](http://www.1000islandsschools.org)) and click on E-Mail Service
2. The contact must be in your address book first!
3. On the main page, click Address Book on the toolbar.



4. Select the address book where the group is located,
5. Search for the group. You can change the number to display!



6. Click the group name. Groups are marked with 
7. Click Modify.

